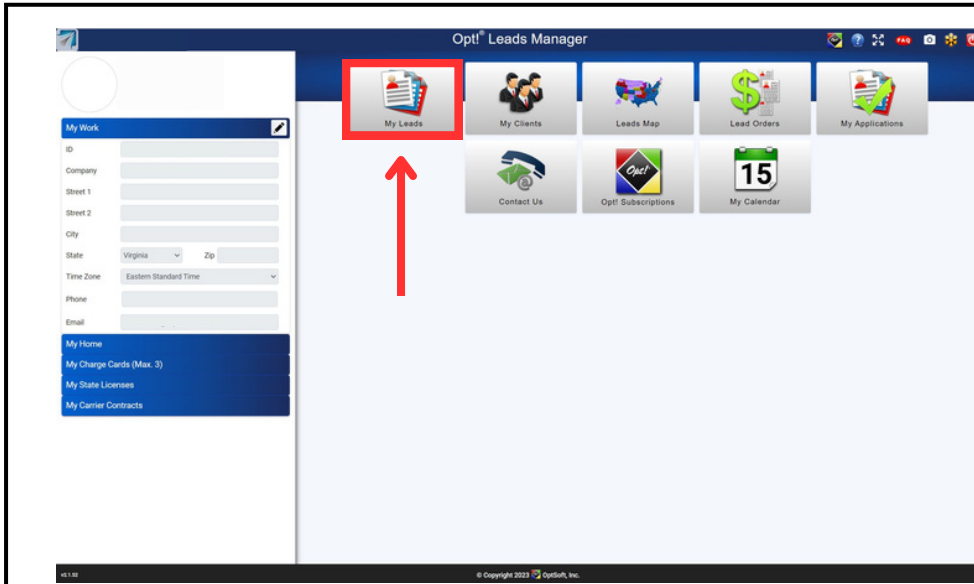
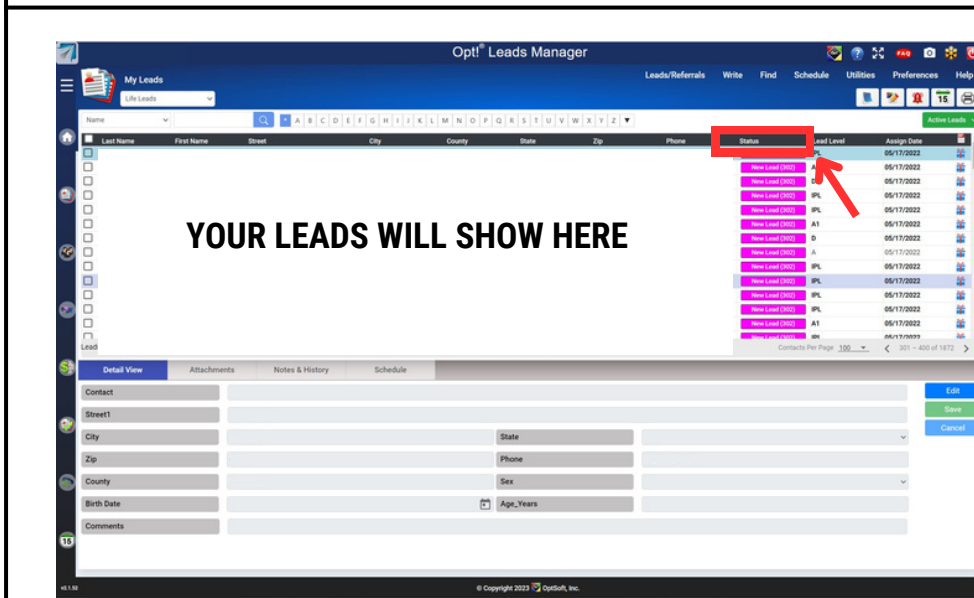


HOW TO REQUEST A LEAD REFUND

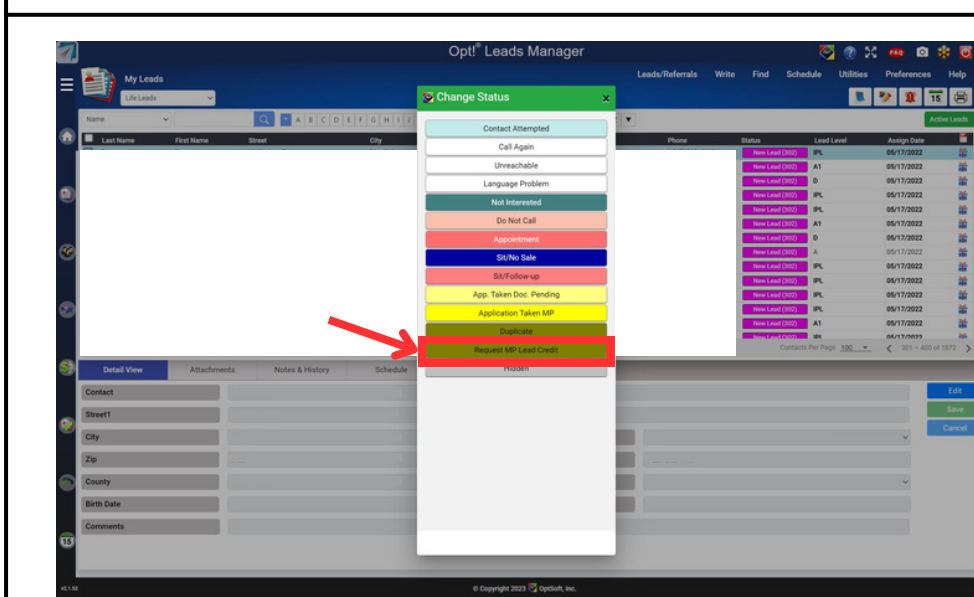
1/3



Click "My Leads".



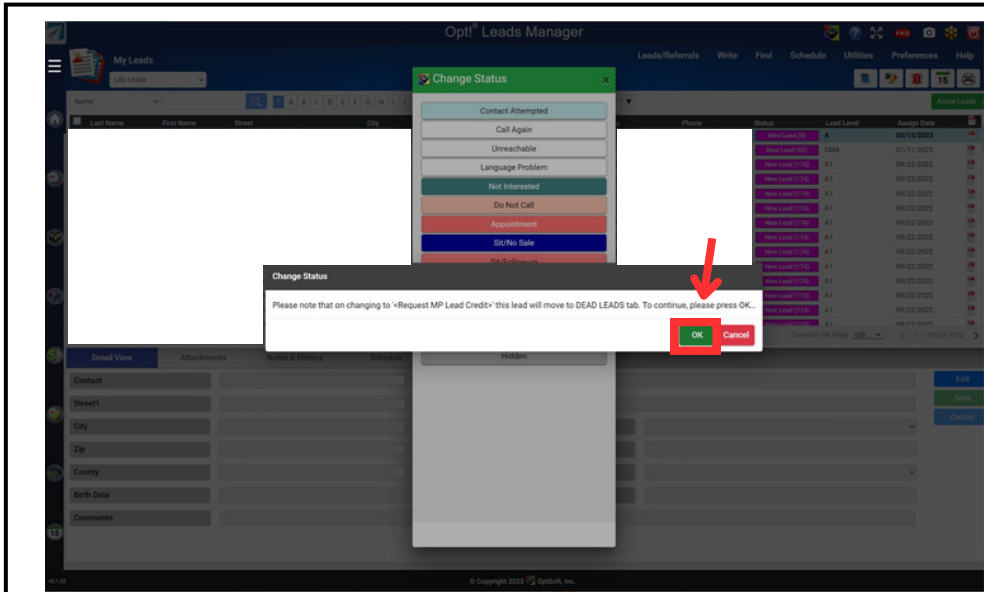
Under the "Status" column, click the pink box next to the lead you're requesting a refund for.



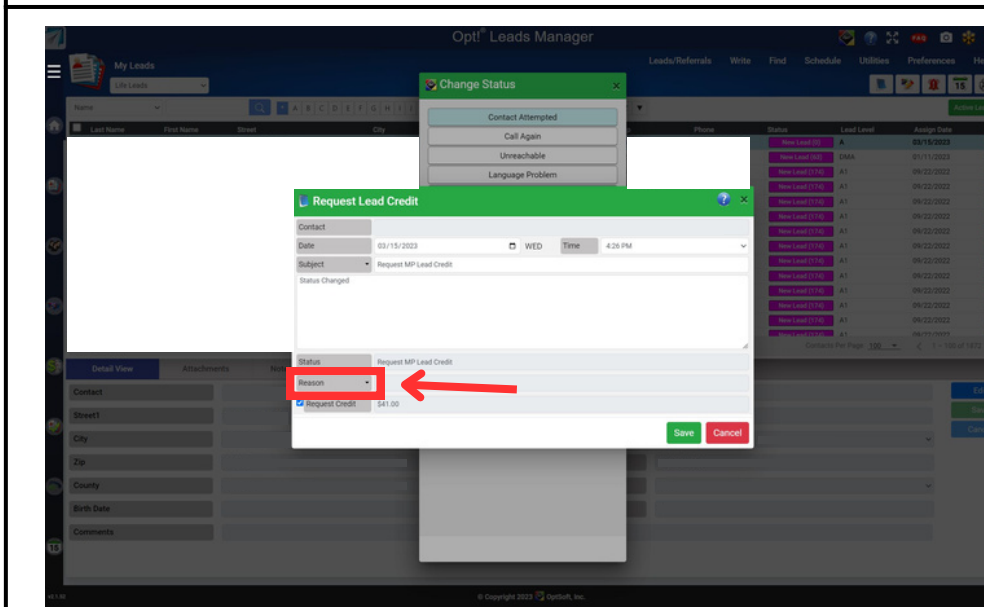
Select "Request MP Lead Credit".

HOW TO REQUEST A LEAD REFUND

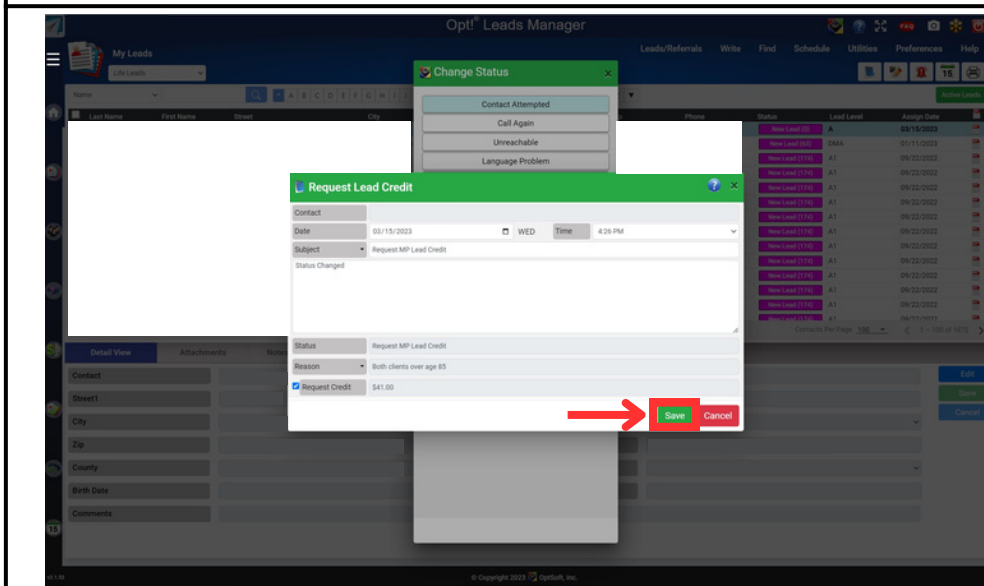
2/3



Select "OK".



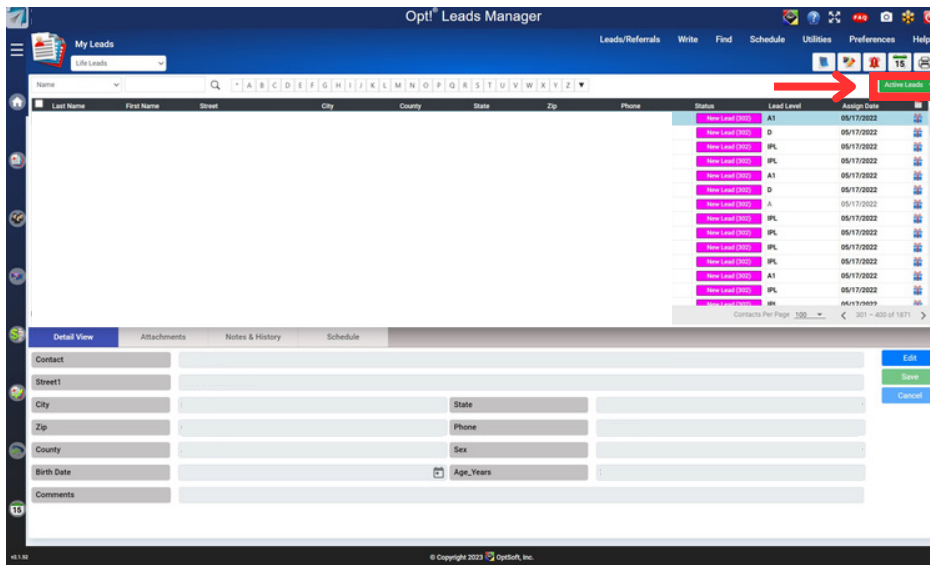
Select the reason for the refund request from the drop down menu.



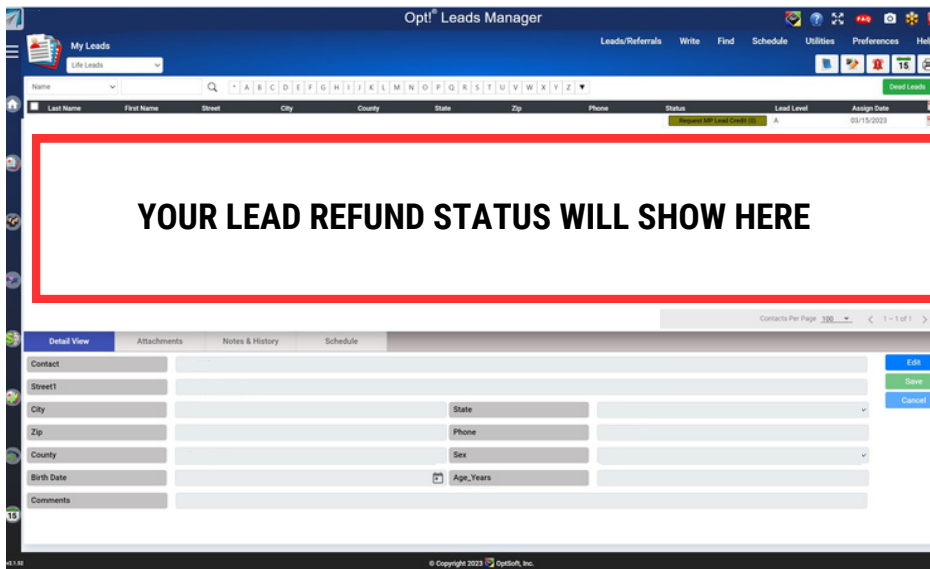
Once the reason is selected, click "Save".

HOW TO REQUEST A LEAD REFUND

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To view your lead refund request, click the green "Active Leads" button at the top right corner and select "Dead Leads".



The lead and status of the refund will display.

If your refund request is approved, the refund amount will be credited to your Opt account.

QUESTIONS?

leads@equisfinancial.com